

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Culture, Recreation and Countryside
Date:	21 March 2017
Title:	Community Buildings Capital Fund 2016/17 (requests for £25,000 and under)
Report From:	Director of Culture, Communities and Business Services

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1. Executive Summary

- 1.1 The purpose of this report is to seek approval from the Executive Member for Culture, Recreation and Countryside for £129,680 of funding from the Community Buildings Capital Fund 2016/17.
- 1.2 The report also seeks approval for a capital grant of £50,000 to SPUD towards the costs of developing a community facility on the outskirts of Winchester.

2. Summary of grants:

2.1 Community Buildings Capital Fund 2016/17 applications

Organisation	District	£
Abbotswood Community Association	Test Valley	£10,000
Alton Community Association	East Hampshire	£25,000
Buckskin & Worting Community Association	Basingstoke and Deane	£5,000
Colden Common Community Association	Winchester	£9,700
Lymington Community Association	New Forest	£21,990

Organisation	District	£
Silchester Village Hall	Basingstoke and Deane	£25,000
South Wonston Village Hall	Winchester	£2,980
Southwick & Widley D-Day Memorial Hall	Winchester	£13,520
Waltham Chase Village Hall Committee	Winchester	£6,500
Whitehill Village Hall	East Hampshire	£9,990
Total		£129,680

3. Contextual Information

- 3.1 The County Council works in partnership with specific community organisations, particularly Community Associations and Village Hall Trusts which seek to enable local people to meet the recreational, educational, social, cultural and environmental needs of their local communities. These organisations give local people an opportunity to participate in local activities and encourage local initiatives by people of all ages.
- 3.2 Partnership funding from the Community Buildings Capital Fund enables the voluntary and community sector to maintain the quality of Hampshire's village halls and Community Association buildings. This finance enables improvements to be made to those buildings and can assist with the development of new facilities where appropriate. The provision of these buildings by the voluntary and community sector enable local communities to access the services and facilities they need. Details of the grant criteria are set out in Appendix 1.
- 3.3 By providing financial support to these organisations for the maintenance of their buildings, the County Council is able to work in partnership with the community sector to achieve the Corporate Priority.
- 3.4 Ten organisations have applied for 2016/17 funding and details are set out in Appendix 2.

4. SPUD (Space, Placemaking and Urban Design) – local architectural company

- 4.1 During 2016, the Executive Member for Culture, Recreation and Countryside was approached by SPUD to ask whether the County Council would provide a capital grant towards the construction of an innovative youth-led design project to develop a community facility including café and workshop space along a Sustrans national cycle route on The Viaduct Way on the outskirts of

Winchester. Land will be leased from Winchester City Council which has been strongly supportive of the project through development and SPUD will work with Bespoke Biking (local Community Interest Company) as an operational partner once construction is complete.

- 4.2 The total cost of the work is £453,120, of which Winchester City Council has awarded a grant of £50,000, Winchester Town Forum £25,000 and commercial sponsorship of approx. £100,000 has already been secured. The organisation is in talks with the South Downs National Park Authority which is likely to match any support from the City and County Councils, the remaining costs are to be secured through applications to various trusts, crowd-funding and online donations. Significant pro bono support from professional services has been provided to the project through its development.
- 4.3 A business case has been researched and included in the grant application, but, in the event that income generation falls below forecast figures and the café proves unsustainable, alternative community and cultural use has been identified by both SPUD and Winchester City Council.
- 4.4 SPUD has previously been awarded Culture and Community Activity Grants of £3,000 (decision date 27 September 2012), towards The Exbury Egg, two awards of £5,000 (16 September 2014) and £3,000 (11 July 2016) towards The Observatory and £2,000 from the Organisational Change Fund (6 March 2014). The Exbury Egg and The Observatory projects used unusual structures with resident artists to engage the community in Hampshire's cultural and natural heritage and illustrate that SPUD has a good track record for delivering innovative projects.

5. Budget Position

5.1 2016/17

	£
Budget approval for 2016/17	125,000
Carry forward from 2015/16 & returned funds at 6 Dec 2016	32,565
Further carry forward & returned funds	8,472
Transfer from revenue grants 2016/17 (3 December 2015)	79,990
Transfer from revenue grants 2015/16 (18 April 2016)	60,000
Transfer from P&R Large Projects 2015/16 (22 April 2016)	225,500
Transfer from revenue grants 2016/17 (4 October 2016)	63,820
	595,347

Previously approved (18 April 2016)	14,500
Previously approved (11 July 2016)	218,220
Previously approved (4 October 2016)	113,780
Previously approved (6 December 2016)	1,500
Grants recommended for approval in this report	179,680
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	527,680
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Remaining balance to be carried forward to 2017/18	£67,667

5. Other Considerations

- 5.1 Legal Implications: The Council has wide powers under Section 19 Local Government (Miscellaneous Provisions) Act 1976 to provide recreational facilities and to contribute by way of a grant or loan towards the expenses incurred by voluntary bodies in providing such facilities and activities.

6. Recommendations

- 6.1 That the Executive Member for Culture, Recreation and Countryside:
- i) Approves grants for £129,680 from the Community Buildings Capital Fund 2016/17.
 - ii) Approves a capital grant of £50,000 to SPUD on condition that funding is also secured from the South Downs National Park Authority.

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

Hampshire safer and more secure for all:	no
Corporate Improvement plan link number (if appropriate):	
Maximising well-being:	yes
Corporate Improvement plan link number (if appropriate):	
Enhancing our quality of place:	yes
Corporate Improvement plan link number (if appropriate):	

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Culture and Community Activity Grants 2012/2013	4240	27 September 2012
Grant Funding for Culture and Community Organisations 2014/15	5631	6 March 2014
Grant Funding for Culture and Community Organisations 2014/15	6071	16 September 2014
Grant Funding for Culture and Community Organisations in Hampshire 2016/17	7057	3 December 2015
Grant Funding for Culture and Community Organisations 2015/16 and 2016/17	7417	18 April 2016
Community Buildings Capital Fund 2016/17 (requests for £15,000 and under)	7431	18 April 2016
Community Buildings Capital Fund 2015/16 (requests for £25,000 and over)	7416	22 April 2016
Community Buildings Capital Fund 2016/17 (requests for £25,000 and under)	7602	11 July 2016
Community Buildings Capital Fund 2016/17 (requests for £25,000 and under)	7730	4 October 2016
Community Buildings Capital Fund 2016/17 (requests for £25,000 and under)	7920	6 December 2016
Direct links to specific legislation or Government Directives		
<u>Title</u>	<u>Date</u>	

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

A high level Equalities Impact Assessment has been undertaken. The grants are intended to have a positive impact and advance equality.

2. Impact on Crime and Disorder:

2.1 Not applicable.

3. Climate Change:

a) How does what is being proposed impact on our carbon footprint / energy consumption?

Not applicable.

b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

Not applicable.

Community Buildings Capital Fund

What is funded?

The Community Buildings Capital Fund supports capital based projects including refurbishment and improvement of Hampshire community centres, village halls and charitable and voluntary organisations (which offer a full and varied open access community programme).

Hampshire County Council can fund up to a maximum of 50% of the total project costs not exceeding a maximum grant of £25,000.

The aim of this funding programme is to focus primarily on projects which provide improvements that reduce running costs. By way of example at one end of the scale, the installation of insulation, new windows and a modern central heating system could have a significant effect on heating costs as well as carbon footprint. At the other end of the scale would be the merging of two self-standing facilities into one. An example could be the building of an extension onto an existing centre to accommodate the needs of other local community groups which were previously housed in an old, inadequate building with very high maintenance and heating bills.

The programme is not designed to be over prescriptive and developed innovative ideas for projects are encouraged.

What isn't funded?

The following organisations are not funded under this scheme:


- Parish Councils
- Other local authorities
- Groups and organisations whose main priority is of an individual focus or single use i.e. playgroup, lunch clubs or youth groups
- Uniformed organisations
- School properties
- Sports clubs
- Theatres

The following projects are not funded under this scheme:

- The purchase of land.
- Equipment not directly attributable to the building i.e. we will fund fitted kitchen equipment and sound systems, but would not fund a television or hi-fi system. We will also not fund equipment intended for the use of a separate trading arm or commercial organisation using the premises.
- Capital works that have already been carried out. We cannot retrospectively fund projects, grants are awarded for works to be carried out in the future.

Organisations will not normally be awarded more than one grant per financial year and previously funded projects must be completed before a new application is made. If an organisation requires an emergency request outside of the above dates please contact CCBSgrants@hants.gov.uk.

Grant criteria and eligibility

The Community Buildings Capital Fund is open to the following community based organisations who benefit a local community/local communities in Hampshire, support the priorities and outcomes of Hampshire County Council's [Strategic Plan 2013-17 'Shaping Hampshire: modern, public services for the future'](#)  and improve the health and wellbeing for all, improving the quality of life for all, particularly those who are vulnerable or disadvantaged:

- Village halls (not parish-run halls)
- Community associations
- Charitable and voluntary organisations which offer a full and varied open access community programme.

These organisations must be properly constituted with clear and effective local governance and management structures.

Organisations will not normally be eligible for grants where they hold unallocated reserves in excess of one year's running costs. Where it is judged that unallocated reserves are unreasonably in excess of what is required or not allocated for legitimate purposes, those organisations may receive a reduced grant. All charitable organisations are expected to have an agreed reserves policy that addresses their financial risk.

Grant criteria

Capital based projects must fall into one or more of the following categories:

- Building repairs, extensions and refurbishments
- Capital improvements that reduce running costs
- Health and Safety issues
- Equipment that will become a permanent fixture within the building which improves access and/or increases usage (the exception to this are tables, chairs and storage units which will also be funded)
- Capital based feasibility studies.

Organisations need to demonstrate:

- The provision of open access community programmes/activities from the community building for the benefit of the local community.
- The impact the capital based project will make to the local community, the organisation and wider society (if appropriate).
- The local community has been involved in identifying the need for the project and support it.

Applicants will be expected to have obtained permission from the landlord to undertake the capital work. If required applicants will also be expected to have obtained (or engaged in the process of) planning permission and/or listed buildings consent (if appropriate) to carry out the works.

Where appropriate, depending on the grant sum requested, the organisation will be expected to submit supporting documentation. All documentation will be used, alongside the application form, to assess against the grant criteria.

Feasibility studies

In order to assist voluntary organisations apply for funds from other sources, Hampshire County Council may support the costs of feasibility studies. Applications will be considered for 50% of the cost of such studies up to a maximum of £500.

**Community Buildings Capital Fund 2016/17
Application assessment summary**

Each grant application has been assessed against the Community Buildings Capital Fund criteria (Appendix 1) using a standard template.

Project funding requests

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount recommended capital fund 2016/17
Abbotswood Community Association (Test Valley / Romsey Extra)	Opening of a new community centre (£19,996.86)	The organisation seeks funding towards eligible equipment and fittings for a new community centre currently under construction serving a building development planned to have 800 homes, 40% of which will be affordable units. Items will include tables and chairs, storage, blinds, display boards and bathroom fittings, making the building ready for use as a focus for community activity and cohesion. The organisation has researched local capacity and need and has a register of groups interested in hiring the facilities once they are opened in summer 2017. 3,000 Hampshire residents are expected to benefit. The organisation has applied for £9,998.43 from Test Valley Borough Council (outcome due 06/04/2017). Councillor Perry supports the application. It is recommended that Abbotswood Community Association is awarded up to 50% of project costs to a maximum of £10,000.	£9,998	£10,000
Alton Community Association (East Hampshire / Alton Town)	Building Works Phase III (£50,000)	The organisation seeks funding towards the refurbishment and improvement of its main entrance, foyer, disabled toilets, garden room (including installation of acoustic ceiling and LED lighting), kitchenette and members lounge in this well-used community centre. These form part of a strategic refurbishment programme included in the organisation's business plan and will improve facilities for people with disabilities and the image and safety of the building. 1,000 Hampshire residents are expected to benefit. The organisation has committed £2,000 of its own funds towards the project and has applied for £16,500 from East Hants District Council (outcome due 01/06/2017) and £4,500 from Morrisons (outcome due 01/03/2017). Councillor Joy was invited to comment. <u>Note 1:</u> The organisation was awarded £1,500 Culture and Community Activity Grant 2016-17 (decision date 21/01/2016)	£25,000	£25,000

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount recommended capital fund 2016/17
Alton Community Association		<p><u>Note 2:</u> It was awarded £2,765 Community Investment Fund 2015-16 (decision date 04/12/2014) and £45,000 Community Buildings Capital Fund, large projects 2015-16 (decision date 09/04/2015) of which £34,676 was used due to the project being adapted following the management of additional facilities.</p> <p>It is recommended that Alton Community Association is awarded up to 50% of project costs to a maximum of £25,000.</p>		
Buckskin & Worting Community Association (Basingstoke and Deane / Basingstoke North West)	Ridgeway Refurbishment project (£55,000)	<p>The organisation seeks funding towards improvements to the heating, replacement flooring and general refurbishment, including refurbishment of toilets and redecoration of youth room to make it more multi-purpose. The project will increase multi-use space available for hirers, leading to improved income generation and access to activities, including those for vulnerable groups.</p> <p>1,000 Hampshire residents are expected to benefit. Reserves Policy was not submitted.</p> <p>The organisation has secured £50,000 from Basingstoke and Deane Borough Council.</p> <p>Councillor Reid supports the application.</p> <p><u>Note:</u> The organisation was awarded £6,290 Community Investment Fund 2017-18 (decision date 06/12/2016).</p> <p>It is recommended that Buckskin & Worting Community Association is awarded up to 10% of project costs to a maximum of £5,000 on condition that Reserves Policy is submitted. The organisation will be signposted to support with this.</p>	£5,000	£5,000
Colden Common Community Association (Winchester / Bishops Waltham)	A Safer Centre, Electric, Emergency Lights and Heating (£19385.96)	<p>The organisation seeks funding towards improvements to electrical circuits and to emergency lighting, bringing the building up to standard and improving safety and efficiency. It also seeks funding towards repairs to the heating system as currently only one of the two fans is operational, leaving this well-used community facility vulnerable to closure due to insufficient or broken heating. The association provides a wide range of services which reflect local need and include activities for all ages, a community café, pre-school and activities for vulnerable people.</p> <p>2,000 Hampshire residents are expected to benefit.</p> <p>The organisation has committed £9,693 of its own funds towards the project.</p>	£9,693	£9,700

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount recommended capital fund 2016/17
		<p>Councillor Humby supports the application.</p> <p>It is recommended that Colden Common Community Association is awarded up to 50% of project costs to a maximum of £9,700.</p>		
<p>Lymington Community Association</p> <p>(New Forest / Lymington)</p> <p><i>Lymington Community Association</i></p>	<p>Double Glazing of West, North, and East facades</p> <p>(£46,986)</p>	<p>The organisation seeks funding to upgrade to double glazed windows, replacing current single-glazed units prone to leaking. It is a large community association delivering a significant community programme including a community café, community cinema, adult learning, pre-school and facilities for clubs and groups for all ages. Project costs include £3,000 monitoring costs off set against in-kind volunteer support. These have been removed before calculating the recommended award as they are not eligible costs. Safeguarding policies were not submitted. 2,300 Hampshire residents are expected to benefit.</p> <p>The organisation has committed £20,493 of its own funds towards the project.</p> <p>Councillor England supports the application.</p> <p>It is recommended that Lymington Community Association is awarded up to 50% of project costs to a maximum of £21,990 on condition that Safeguarding Policies are submitted. The organisation will be signposted to support with this.</p>	£23,493	£21,990
<p>Silchester Village Hall</p> <p>(Basingstoke and Deane / Calleva and Kingsclere)</p>	<p>Roof replacement</p> <p>(£67,000)</p>	<p>The organisation seeks funding towards the replacement of leaking roof and installation of felting and insulation. These remedial works were identified during a recent building improvement project. Major village consultation took place as part of this improvement project and support for development of the hall was high. Activities include pre-school, amateur dramatics, brownies/guides, fitness classes, special events and social activities.</p> <p>1,500 Hampshire residents are expected to benefit</p> <p>The organisation has committed £5,000 of its own funds towards the project, secured £25,000 from Basingstoke and Deane Borough Council and applied for a further £10,000 from Basingstoke and Deane Borough Council (outcome pending).</p> <p>Councillor Chapman supports the application.</p> <p>It is recommended that Silchester Village Hall is awarded up to 38% of project costs to a maximum of £25,000.</p>	£25,000	£25,000

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount recommended capital fund 2016/17
South Wonston Village Hall (Winchester / Winchester Downlands) <i>South Wonston Village Hall</i>	Repair the ridge tiles on roof (£5,979)	The organisation seeks funding to repair the roof, preventing damage and deterioration of building that may require more significant remedial works and preserving the building for ongoing use. Activities include fitness and special interest groups, a community cinema and social events. 1,000 Hampshire residents are expected to benefit. The organisation has committed £3,000 of its own funds towards the project. Councillor Bailey supports the application. <u>Note:</u> The organisation was awarded £7,500 Community Buildings Capital Fund 2015-16 (decision date 14/09/2015) towards disabled toilet facilities and this project was completed. It was also awarded £510 County Councillor Grant (decision date 10.08.2015). It is recommended that South Wonston Village Hall is awarded up to 50% of project costs to a maximum of £2,980.	£2,979	£2,980
Southwick & Widley D-Day Memorial Hall (Winchester / Winchester Southern Parishes)	Window and Door Replacement Project (£27,038)	The organisation seeks funding towards the replacement of wooden windows and doors, including fire doors, which are beginning to rot, with durable composite units that will meet the requirements of the conservation area. Double glazing will be installed (triple glazing on the west elevation to reduce noise) to improve insulation and reduce utilities costs. Activities to meet local need include a pre-school, parent and toddler group, lunch club, fitness activities, dance and music activities, bingo and social activities. The current lease expires in 2022, but evidence was submitted to show a commitment to renewal for a further 25 years and approval of the planned works on the part of the Southwick Estate. 600 Hampshire residents are expected to benefit. The organisation has committed £519 of its own funds towards the project and secured £6,500 from Southwick and Widley Parish Council and £6,500 from Southwick D-Day Revival. Councillor Stallard supports the application. It is recommended that Southwick & Widley D-Day Memorial Hall is awarded up to 50% of project costs to a maximum of £13,520.	£13,519	£13,520
Waltham Chase Village Hall Committee	Update electrical lighting and gas heating	The organisation seeks funding towards the replacement of two forty year old gas heaters with more modern and efficient units and of fluorescent strip lights with LED lights which are more efficient and sustainable. This community venue is in use seven days a week and provides a community	£6,500	£6,500

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount recommended capital fund 2016/17
(Winchester / Meon Valley)	(£13,257)	<p>café, preschool, exercise activities, activities for children and young people, facilities for social interest groups and social activities. The organisation does not have Safeguarding or Reserves Policies in place. 3,000 Hampshire residents are expected to benefit. The organisation has committed £6,500 of its own funds towards the project. Councillor Huxstep was invited to comment. <u>Note:</u> The organisation was awarded £1,000 County Councillor Grant 2016-17 (decision date 14/09/2016) It is recommended that Waltham Chase Village Hall Committee is awarded up to 50% of project costs to a maximum of £6,500 on condition the organisation develops Safeguarding and Reserves Policies. The organisation will be signposted to support with this.</p>		
Whitehill Village Hall (East Hampshire / Bordon, Whitehill & Lindford)	Improvements to Car Parks (£29,088)	<p>The organisation seeks funding towards resurfacing of the car park and overflow car park, which have degraded over the years and are particularly hazardous after rain. Recent improvements to the building, part funded by a previous Community Buildings Capital Fund award, have resulted in increased use of the building and demand for parking. Community activities include baby and toddlers group, activities for children, fitness activities, U3A, slimming world groups and services for older people or those at risk of social isolation including a lunch club, soup café and weekly drop in. The project shortfall is slightly less than the amount requested and the recommended award has been reduced accordingly. 1,020 Hampshire residents are expected to benefit. The organisation has committed £9,100 of its own funds towards the project and has secured £10,000 from Awards For All. Councillor Carew was invited to comment. <u>Note:</u> The organisation was awarded £9,910 Community Buildings Capital Fund 2015-16 (decision date 16/07/2015) towards disabled toilet facilities and this project was completed. It is recommended that Whitehill Village Hall is awarded up to 35% of project costs to a maximum of £9,990.</p>	£10,000	£9,990
TOTAL			£131,182	£129,680